



# AJANTA SOYA LIMITED

An ISO 22000 : 2005 Certified Company

Corp. Office : 12th Floor, Bigjo's Tower, A-8, Netaji Subhash Place,  
Wazirpur District Centre, Delhi-110 088

Tel. : 91-11-42515151 • Fax : 91-11-42515100

E-mail :- info@ajantasoya.com, care@ajantasoya.com  
ajantashareholder@gmail.com

Visit us at : www.ajantasoya.com

CIN - L-15494RJ1992PLC016617

28<sup>th</sup> March, 2015

**Mrs Sushila Jain**

283-D, Block Q U Pitampura, Delhi 110 088

## **Sub: Appointment as Director**

We are pleased to inform you that you have been appointed as Director of the Company w.e.f. 28<sup>th</sup> March, 2015.

## **Term of appointment**

Your appointment takes effect from the aforesaid date of appointment till the date of ensuing Annual General meeting unless you voluntarily resign with one month notice. Your appointment can be terminated early by you on one month's notice or by the Company immediately upon notice to you. The Company may give such notice at any time and without cause.

## **Nature of position**

You will be entitled to attend Board meetings, participate in Board discussions and receive certain documentation and mentoring on the terms of this letter.

## **Meetings**

You will be welcome to attend all scheduled and special Board meetings, unless the Company determines otherwise. It is preferred that you attend all of the scheduled meetings in person. However, if this is not possible, you will participate in the relevant meeting by video conference or audio.

## **Documentation**

Subject to the Board's discretion, you will be provided with all documents, notices and any other information which a director of the Company receives in relation to Board meetings as well as any proposed written resolution of directors and documents relating to such written resolutions.

You will be sent all such notices and documents at the same time that they are sent to directors of the Company, unless the Company determines otherwise.





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## Obligations and responsibilities

During your appointment, you are required to comply with all charters, policies, codes and procedures as then in force to the extent applicable to your role, as well as such other requirements or policies as the Board may from time to time specify. You will be provided with access to all such information to allow you to fulfill these obligations. You also agree to comply with any reasonable directions of the Company concerning your role as a Director.

You have a continuing obligation throughout the term of your appointment to disclose all relationships you have with the Company and relevant private or other business interests to the Board.

You agree to consult with the Chair before accepting any directorships of companies, or taking any other action, relevant to your position as a Director.

Should any material circumstance change regarding information you are required to disclose to the board pursuant to the terms of this letter, you will notify the Company within 2 business days of that change.

## Remuneration

Initially you will not be paid any remuneration of sitting fees.

## Confidentiality

In the course of your engagement, you will receive information which would not otherwise be available to you ("**Confidential Information**"). You must apply the highest standards of confidentiality to the Confidential Information and not disclose any Confidential Information to any person (whether during the course of the appointment or at any time before or after) except as required by law.

When you cease to be a Director, you agree to immediately return to the Company all property, materials and documents of, or provided to you by, the Company.

## Use of information







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You must not use any information which may come to your knowledge in your role as a director otherwise than in the performance of your role as a Director.


## Privacy

Any personal information you have provided to the Company under this letter, or otherwise as a result of your appointment as a Director, may be used or disclosed by the Company to comply with any law.

You are requested to send a copy of Consent to Act as Director in the enclosed form alongwith self attested copy of Identity proof and Address proof.

Yours Sincerely

**For Ajanta Soya Ltd**



**Sushil Goyal**

**Managing Director**

**DIN:** 00125275

**Add:** PP-1, Maurya Enclave,  
Pitampura, New Delhi 110 034